



# October 2023 Cloverleaf



## New 4-H Year Starts Oct. 1st!

Enrollment forms for the 2023-2024 4-H Year will be available after the start of the new year in the Extension Office and on our website.

Enrollment forms will be due in the Extension Office by March 4th, 2024.

Add/Drop deadline for projects will be May 1st, 2024.

**Exhibits from NM State Fair are available for pick up in the office.**

### Southern NM State Fair

**Sept. 27th-Oct. 1st**

### Eastern NM State Fair

**Oct. 2nd-7th**

*Colfax County Building will be closed Monday, October 9th, 2023 for Indigenous Peoples Day*

Make sure to check our Facebook page, NMSU 4-H Youth Development Facebook page, and <https://nm4h.nmsu.edu/> for upcoming events and event details.



NMSU Colfax County CES office PO Box 370 230 N. 3rd St. Raton, NM 87740 (575)445-8071 fax (575)445-2618  
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New Mexico State University is an equal opportunity / affirmative action employer and educator. NMSU and the U.S. Department of Agriculture cooperating. "If you are an individual with a disability and need an auxiliary aid or service please contact CES office at (575)445-8071 by prior to event."



## Enrollment For 2023-2024

Enrollment forms for the 2023-2024 4-H year for both youth & adults will be available at <https://nm4h.nmsu.edu/policies/forms.html> or in our office after Oct. 1st. Enrollment forms will also be emailed when they are available.

Please make sure to completely fill out your enrollment forms before turning them in. Missing information will delay your enrollment. An enrollment form must be turned in each 4-H year. When listing your projects on the enrollment form, please make sure you either use the project number from the short list or write out the name of the project with the unit number or name (ie. write photography 2 or 06202 not just photography).



	<b><i>Cloverbud</i></b>	<b><i>Novice</i></b>	<b><i>Junior</i></b>	<b><i>Senior</i></b>
<b><i>Grade*</i></b>	K, 1st, 2nd	3rd, 4th, 5th	6th, 7th	8th & Up
<b><i>Age as of Jan. 1st, 2023– the current 4-H Year (October–September)</i></b>	5-8 year old	9-11 year old, or 8 years old in the 3rd grade	12-13 year old, or 11 years old on the 6th grade	14-18 year old**, or 13 years old in the 8th grade



\*Grade as of January 1 of the current 4-H year (October-September). These are standard grades based on public school general ages.

\*\*Youth who are 19 by December 31 of the current 4-H year are not eligible to enroll as a 4-H member.



County Council meeting:

Oct. 2nd at 6pm at Maxwell Schools

Hosted by Vermejo 4-H Club

## Trophy Banquet

Oct. 25th, 6:30pm, K-Bob's  
RSVP by Oct. 18th



## Record Books

*Record Book Workshop:*

**Friday, Oct. 6th, 2023, 1pm, Extension Office** Please let us know by the 4th if you will be attending the workshop

*Record Books due:*

**Thursday, Oct. 26th, 2023 by 5pm in the Extension Office. NO EXCEPTIONS!**

**Covers are available in the office.**

**October 4th-15th**



## **AG Exploration Day**

Oct. 24th, 8am-1pm, Raton Convention Center

Group leaders will be needed. Please let Kareyl knew by the 18th if you would like to volunteer.

## **Livestock checks will be available in the office Sept. 28th.**

Please remember you must show proof of your Buyer Thank You's to receive your check. Checks must be picked up & signed for; they will not be mailed.



**2023 New Mexico State 4-H Buckles are available for order!**

**Next order will be placed on Nov. 1st!**

**See details and order form on the**





# ANATOMY OF A GOOD THANK YOU LETTER

## Why write thank you letters?

- To give buyers recognition for their support of the program.
- To thank them for their support of your project.
- To show you care and are willing to go the extra mile.
- To make a connection even after the show ring.

Make your greeting respectful and personalized.

Dear Mr. Smith,

I would like to thank you for helping to support the Anywhere County 4-H and FFA Livestock Auction and for buying my lamb. Your support means a great deal to me personally and to the 4-H and FFA programs.

Thank them for their support of the program and specifically for their support of your project.

Share a little about yourself and what their support will help with.

I am a junior in high school this year, and the money that I receive from your purchase will go towards purchasing a livestock project for next year, and helping to pay for college.

Thank them again, close with a respectful salutation and sign your first and last name.

Once again, thank you for your support!

Sincerely,

Bob Johnson

Hand sign the letter!

## Other things to remember:

- Use nice stationary or a notecard and handwrite your message.
- Use your best handwriting and proofread for spelling errors.
- Mail the thank you or hand deliver it, but be sure that it is received in a timely manner.

# PUTTING TOGETHER YOUR COLFAX COUNTY 4-H RECORD BOOK

1. **COVER** – Use the standard green 4-H Record Book Cover available at the Extension Office for a small fee or order from the National 4-H Supply catalog. No loose leaf notebooks or report binders.
2. **INDIVIDUAL PHOTO** – Print or mount one photo of yourself on a single sheet of paper. Print or type your name, age, address, town, state, zip code and county below your photo.
3. **TABLE OF CONTENTS** – On a single sheet of paper, type or print the name of each section of your record book. Page numbers are not necessary.
4. **COLFAX COUNTY 4-H REPORT FORM** – Type manually, print neatly or use the computer format available from the Extension Office to complete the form, which must be signed by 4-Her, parent and leader. **ONLY ONE 4-H REPORT FORM NEEDED REGARDLESS OF NUMBER OF PROJECTS.** Form can be downloaded from [colfaxcounty.nmsu.edu](http://colfaxcounty.nmsu.edu), click on the 4-H tab.
5. **4-H STORY** – Your overall 4-H story should include the following:
  - A. Your name, age, where you live and how you became interested in 4-H.
  - B. Tell something about your projects, what you found interesting, and why.
  - C. Tell about goals you set for yourself and your success or failure in reaching them.
  - D. Tell some of the things your club did as a group.
  - E. Tell how 4-H has made you a better person (Did it help you stick to what you started? Do you feel more comfortable giving a demonstration and talking in front of others? Did you become more knowledgeable in a certain area?)
  - F. Tell what goals you hope to achieve for yourself next year.
6. **PROJECT RECORD INFORMATION**
  - A. **Record Form** – Project specific record forms were included in your 4-H project packet or may be part of your project book, which may be copied for your record book. Some record forms are available electronically from the Extension Office so that they may be typed on the computer (ie. Livestock, Horse, General, and Shooting Sports)
  - B. **4-H Project Story** – Write a story that is specific to your project. If provided, use the space on your record sheet. You may also type on a separate sheet on the computer or typewriter. Each project is required to have a project story.
  - C. **Project Pictures, Newspaper and Newsletter Clippings** (related to the project). Pictures should have captions.
7. **Repeat step 6 for EACH PROJECT.**
8. **OTHER MISCELLANEOUS 4-H PHOTOS, NEWSPAPER AND NEWSLETTER CLIPPINGS** – Include photos of community service, 4-H trips and other general 4-H events and activities. Pictures should have captions.
9. **BE NEAT!** Neatness is an eye catcher for the judges.

## HELPFUL HINTS

- 4-Hers need to fill out pages in their own handwriting or may type records on a typewriter or computer, but **should do their own typing.**
- 4-Hers of all ages may use the computer, typewriter, or pen/pencil to complete the record book.
- Use material **ONLY** from the current 4-H year – **October 1<sup>st</sup> to September 30<sup>th</sup>.**
- Do not include ribbons, certificates or other awards. Pictures of awards may be included.
- This is a 4-H record book, therefore it should not include information from other youth organizations or school activities. (ie. FFA, Boy/Girl Scouts, and FCCLA)
- Use dividers between sections of book. Tabs may be used.
- Do not wait until the last minute to begin working on your record book!!

County Report Form and Project Report Forms can be downloaded at

<https://colfaxextension.nmsu.edu/4h.html>

Use only forms from our County or State 4-H Program. Do not use forms from other county's or states.





**NEW MEXICO 4-H'ERS!!!!!!!!!!!!!!**  
**Submit your 4-H Recordbook Story**  
**for a chance to win a free trip**  
**for you and a 4-H friend!**

NM 4-H members write a 4-H Story for their recordbooks each year. Here's your opportunity to earn a free 4-H trip for something you've already completed.

Just submit your 4-H Recordbook Story describing your experiences in the current 4-H year. Use your IMAGINATION to create a typed, double-spaced story on the exciting program you are involved in.....4-H!

Winning stories from each age category will have excerpts in the Leaderline Newsletters in 2024, full stories posted on line, and may be used for other 4-H promotions. Send your 4-H Story to: State 4-H Office MSC 3AE, New Mexico State University, PO Box 30003, Las Cruces, NM 88003-8003.

Get your 4-H Recordbook Story in by November 1, 2023 and you could win one of the following trips:

- ★ Novice (ages 9-11) - FREE registration for YOU and a 4-H friend to 4-H Youth-Get-Away in April 2024!
  - ★ Junior (ages 12-13) -FREE registration for YOU and a 4-H friend to 4-H Youth-Get-Away in April 2024!
  - ★ Senior (ages 14-19)-FREE registration for YOU and a 4-H friend to 4-H Senior Leadership Retreat in January 2024!
- The registration fee will be covered if the event is virtual or face to face.

On the cover page please write your name, address, county, and the age category you are classified in for the 2023-2024 4-H year.

**4-H STORIES MUST BE RECEIVED IN THE STATE 4-H OFFICE BY NOVEMBER 1, 2023. Call the State 4-H Office at (575) 646-5204 if you have any questions.**





## **Senior Leadership Retreat 2024**

SLR will be held January 19th-21st, 2024 at the NMSU Campus & Las Cruces Convention Center. Registration will be due in the CES office (registration forms and payment) Dec. 11th, 2023. Details workshops and other details to come.

Registration will be \$130.00 to cover the conference t-shirt, lunch & dinner on Saturday, workshops, facility rentals and program expenses). The office and attendees will be responsible for lodging, dinner on Friday, and breakfast on Saturday & Sunday.

Enrollment forms must be turned in before you can be registered for SLR.